

## **Program Director, Pearl Haven**

Ho'ōla Nā Pua is opening the first gender-specific residential treatment program in Hawaii specifically designed to provide services to commercially sexually exploited girls. Our vision is to provide youth who have been victims of sexual exploitation with a path to restoration and healing from their trauma, an increased sense of self-worth, and the confidence and ability to successfully reintegrate into their families and community. Currently, we are looking for a Program Director to assist in the start-up and implementation of this program. We are seeking a highly motivated and dedicated individual who is committed to providing the highest quality of care to the youth that we serve.

### **Position Summary:**

The Program Director is responsible for the quality delivery and oversight of the treatment, educational, vocational and health and welfare services in accordance with all agency policies and procedures as-well-as federal, state, and local rules, regulations, licensing, practices and laws. The Program Director is responsible for the day-to-day site operations including budgeting, financial stewardship, administration, program elements, promotions and marketing, and staff development and training. This position provides administrative oversight for the site, serves as a Senior Manager to the Executive Board, is the leader of the site management team and ensures that the program's Mission and Values are represented in every facet under his/her organizational control.

### **Minimum Qualifications:**

- BA/BS in related field (Master's Degree preferred).
- Four years of related experience in residential facility management.
- Experience working with traumatized youth (experience working with trafficked and exploited youth preferred).

### **Essential Functions:**

- Key member of the program development, start-up and implementation team
- Develops, implements, manages and modifies the program.
- Responsible for:
  - Site operations, policies and procedures.
  - Educational/vocational departments.
  - Safety, health and welfare of staff and students.
  - Clinical services, education, vocation and health and welfare.
  - Chairperson for site Management Meeting.
  - Oversees delivery of the daily program.
  - Ensures program facilities are safe, clean and well maintained.
  - Maintains contact and open communication with youth.
  - Oversight of medical and food services and administration.

**Rite of Passage** is a leading national provider of programs and opportunities for troubled and at-risk youth from social services, welfare agencies and juvenile courts. For 35 years, we have developed and operated a continuum of programs based on the needs of youth and our placing agencies. With an emphasis on evidence-based practices and positive skill development, combined with our supportive and therapeutic approach, our organization is respected by industry experts as a highly effective solution for our youth. Since 1984, over 25,000 youths have entered and completed our programs. Rite of Passage has built its reputation on running life-changing educational treatment programs that positively contribute to the community.

Our employees are dedicated, passionate individuals that are committed to inspiring positive change in the lives of youth. Becoming a member of the Rite of Passage team is more than just a job, it's an opportunity to build a meaningful career with a company driven by its powerful mission to make a difference.